

13<sup>th</sup> September 2018

Dear Parents and Carers,

Thank you for your support, feedback and patience this week. Routines are established, children are settled and happy in their classes.

Some information arising from enquires this week:

- P.E. kits need to be brought into school in a bag with your child's name clearly marked. These can remain in school and will be sent home every half term. If a member of staff feels that the P.E. kit needs to be laundered they will ask your son/daughter to bring it home.
- To support our work as part of the Healthy Schools Scheme and our Health and Safety Policy we are unable to serve birthday cake in school. We have celebration assembly on a Friday where we celebrate children with a birthday in that week.
- In the interests of Health and Safety, we have been advised by the Local Authority that younger children do not bring grapes into school for snack time.
- Should parents of older children wish for their child to walk home, written permission from the Parents/Carers must be presented to the school:
  - Head of Lower School (Year 3 and 4)
  - Head of Middle School (Year 5 and 6)
- In Lower School, Parents/Carers are expected to inform the Class Teacher/School Reception if collection arrangements change. Very occasionally, a person unknown to the school has to collect a pupil then we will expect a password chosen by the parent to be used to help identification before releasing the pupil into their care.

Yours sincerely,

Miss Wilkinson and Mrs Cribb

Head of Lower School / Head of Middle School

Headteacher – Yvonne Jones